

## RATES FOR TECHNICAL SUPPORT

Rates apply from January 1<sup>st</sup> 2021

All rates are in CHF, including VAT & taxes. We reserve the right to change rates!

Conference room rates include the following: Preparation & clearing of rooms, electricity & cleaning costs, technical equipment such as projector, a screen & a flip chart.

The following items are available at additional cost:

Extra flip chart	15.–	Extra screen	15.–
Pin board	15.–	Stage / Catwalk	100.–
Video projector / TV Screen daily flat-rate	free of charge	Video projector /TV Screen without daily flat-rate	100.–
video projektor /TV Screen part-time	50.–	Phone spider	60.–
Laptop / Computer	80.–	Standard microphone	35.–
Wireless microphone	50.–	Address system with micro	150.–
Video camera	80.–	Lighting (online)	80.–
Visualizer	5.–	Speaker's desk	free of charge
Copy A4 black-white	0.30 / page	Copy A3 black-white	0.60 / page
Copy A4 colour	0.50 / page	Copy A3 colour	1.50 / page
Notepad	2.– each	Pencil	1.– each
CD-Player	15.–	Video recorder (VHS or DVD)	
		Monitor big / small	80.–
Seating change during the seminar	Cost added as necessary		
Special cleaning	Cost added as necessary		

Cost of pointers, felt – pens or markers missing will be added to invoice.

## Online Meeting room

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The Hotel Olten offers digital meeting rooms and technical support.

### Smart Package

Book your recording studio (30m<sup>2</sup>) with all the equipment needed for a digital broadcast.

- PC / Laptop computer
- Video camera
- Microphone
- Lighting
- Presentation case
- Flip chart / Pin board
- Video projector or TV screen

Price full day: CHF 400.-  
Price part day: CHF 300.-

### Digital Meeting

Book your meeting room with all the equipment needed for an online meeting.  
This offer is intended for meetings where not all participants can be physically present.  
Feature: All participants who are on site are visible and audible to the online participants.

- PC / Laptop computer
- Video camera
- Microphone
- Lighting
- Presentation case
- Flip chart / Pin board
- Video projector or TV screen

Price full day: CHF 280.-  
Price part-day: CHF 220.-

### Online Meeting

Book your meeting room with all the equipment needed for an online meeting or presentation.  
This package is intended for clients, who want to offer an online meeting.  
Feature: Only the instructor is visible and audible to the online participants.

- PC / Laptop computer
- Video camera
- Microphone
- Lighting
- Presentation case
- Flip chart / Pin board
- Video projector or TV screen

Price full day: CHF 280.-  
Price part-day: CHF 220.-